

Science Advances



Article Processing Charges (APCs) for *Science Advances* – How Authors from CRUI Consortium Members Can Apply an Affiliation Discount

Introduction

This document provides an overview for authors on how to apply an affiliation discount for *Science Advances*, the gold open access journal of the American Association for the Advancement of Science (AAAS). Please note that *Science Advances* only offers affiliation discounts on APCs to authors affiliated with select institutions. (For more information about *Science Advances*, see: <https://advances.sciencemag.org/>.)

How To Preview An APC and Affiliation Discount

During submission. When submitting a paper, the corresponding author(s) has the possibility of viewing the Publication Charges (APC) before submitting.

At the Validate stage (the last stage of Submission), scroll down to the Publication Charges section, and click on View Publication Charges. Follow the steps in How To Apply An Affiliation Discount to view the APC total and to confirm if the affiliation discount has been applied.:

The screenshot shows the Science Journals AAAS manuscript submission interface. At the top, it says 'Science JOURNALS | AAAS' and 'Welcome Nazim (nazim.mohammed@gmail.com) Logout'. Below that, it says 'Science Advances AAAS'. The navigation bar includes 'Welcome', 'T&C', 'Article', 'Related Documents', 'Authors', 'Manuscript Information', 'Dataset', 'Reviewers', and 'Validate'. The 'Validate' tab is highlighted. A message box states: 'Below is a summary of the information you have provided. If required information is missing and/or steps are incomplete, this is indicated below in red. To complete required fields, navigate back to the appropriate section by clicking on the labeled arrows/tabs above, or by clicking Edit within each section.' It also notes: 'Once you click the Submit button, you will not be able to edit your submission record unless we contact you and ask you to upload a file again. You may reach out to submit_help@aaas.org for help with additional files before submitting.' At the bottom of this box, it says 'Publication Charges'.

Publication Charges

Science Advances is an online-only, gold Open Access journal supported by Article Processing Charges (APCs) paid upon manuscript acceptance. Please click the 'View Publication Charges' button to see the base APC for your article. Your final APC may be different from the estimate, as a result of AAAS membership status or the length of your manuscript.

If you or your co-authors do not have the means to pay the APC, you may request a full or partial waiver through the journal's business office at scienceadvancesstaff@aaas.org. Please include your contact information, manuscript title, and manuscript number in any correspondence you send us. Waiver requests are considered on a case-by-case basis and *Science Advances*' editors are not involved in the decision-making process. Additional information on waivers, discounts, and license options can be found at <https://www.science.org/content/page/science-advances-licensing-and-charges>.

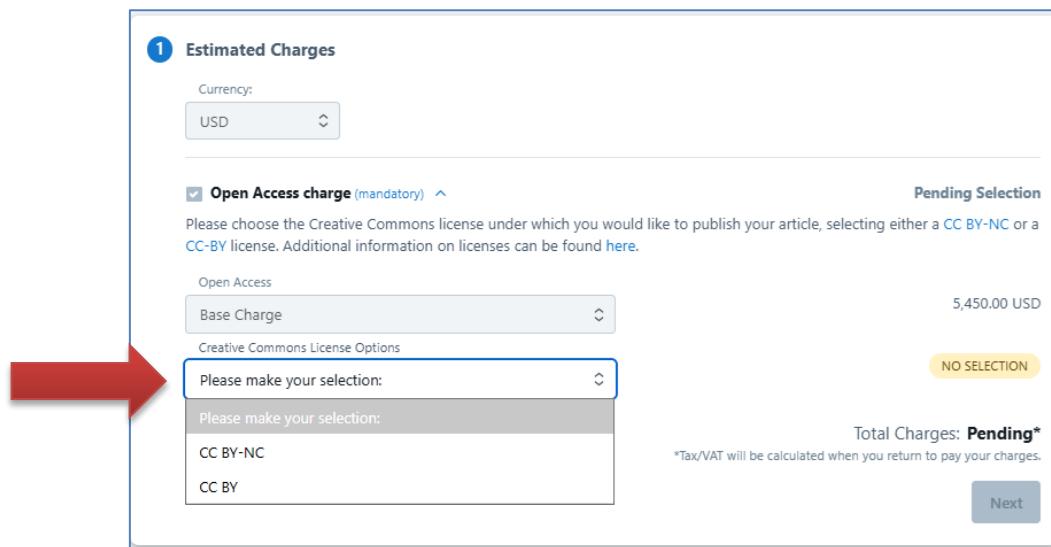
[View Publication Charges](#)



Click on View Publication Charges and follow the steps in "How To Apply An Affiliation Discount".

How To Apply An Affiliation Discount

1. **Access the Charge page.** Upon provisional acceptance, the corresponding author(s) will receive an email requesting APC payment and providing a link to the charge page on the RightsLink payment platform.
2. **Select a License** and click the “Next” button. Authors must select a publication license for their manuscript. *Science Advances* offers both [CC BY-NC](#) and [CC BY](#) licenses. Authors should check with their funding body to see if they are required to publish under a CC BY license.
 - a. If the discounted affiliation has been entered into the manuscript record in our submission system, the discount will automatically apply.



The screenshot shows the 'Estimated Charges' step of the payment process. The currency is set to USD. A checkbox for 'Open Access charge (mandatory)' is checked. The 'Open Access' section shows a 'Base Charge' of 5,450.00 USD. Below it, a dropdown menu for 'Creative Commons License Options' is open, showing 'Please make your selection:' at the top, followed by 'CC BY-NC' and 'CC BY'. A red arrow points to the 'CC BY-NC' option. To the right of the dropdown, a yellow button says 'NO SELECTION'. At the bottom right, it says 'Total Charges: Pending*' with a note: '*Tax/VAT will be calculated when you return to pay your charges.' A 'Next' button is at the bottom right.

3. **Select Institution.** In the Apply Discounts section, the institution used for an affiliation discount will appear in the “Your Institution” Box. The name that appears is the official [Ringgold](#) Organization Name.
 - a. If the affiliation that appears in the “Your Institution” box is not correct or not triggering a discount, it may simply be deleted and replaced with the correct institution name. Please see [section on the manuscript submission system](#) for more information on this.
 - b. In order for the affiliation discount to correctly apply, the author must select the institution that has the agreement with AAAS that grants them access to journal content, rather than their particular department or sub-body. For example, the author would need to select “**Universita degli Studi di Napoli Federico II**” rather than “**Universita degli Studi di Napoli Federico II Dipartimento di Farmacia**”.

Substantial light woodland and open vegetation characterized the temperate forest biome before

Manuscript ID: ady4783 | Primary Author: Nazim Mohammedi [Show more](#)

2 Estimated Discounts (optional)

Please review the fields below to ensure that you receive all the discounts to which you are entitled.

Press the **Next** button to update the Total Due with any discounts.

Discounts are compounded sequentially with each discount reducing the subtotal generated by the previous discount. Discounts are applied in the following order: Country, Affiliation, Membership, Promotion Code.

We have applied any promotions and discounts in accordance with the publisher's discount rules X

APCs waived for corresponding authors in [Research4Life](#) countries.

Italy

▼

No Discount

Membership Discount (Explore the benefits of membership [here](#))

Enter membership number

No Discount

Your Institution

Università degli Studi di Napoli Federico II

▼

654.00 USD



4. Apply Discount. Once the appropriate institution name has been located, click the blue “Apply” button.

Estimate author charges for:

Substantial light woodland and open vegetation characterized the temperate forest biome before Homo sapiens

Manuscript ID: ady4783 | Primary Author: Nazim Mohammedi [Show more](#)

2 Estimated Discounts (optional)

Please review the fields below to ensure that you receive all the discounts to which you are entitled.

Press the **Next** button to update the Total Due with any discounts.

Discounts are compounded sequentially with each discount reducing the subtotal generated by the previous discount. Discounts are applied in the following order: Country, Affiliation, Membership, Promotion Code.

We have applied any promotions and discounts in accordance with the publisher's discount rules X

APCs waived for corresponding authors in [Research4Life](#) countries.

Italy

No Discount

Membership Discount (Explore the benefits of membership [here](#))

Enter membership number

No Discount

Your Institution

Università degli Studi di Napoli Federico II

654.00 USD

[Can't find your institution?](#)

Promotion Code Discount:

Enter any additional discount codes or promotion codes.

Enter a promo code

[Check Promo Code](#)

No Discount

Total Discount: **654.00 USD**

[Apply](#)

[Next](#)



5. **Confirmation of institutional eligibility.** If the institution is eligible for a discount, the reduction in USD will appear instead of the “No discount” text.

Estimate author charges for
Substantial light woodland and open vegetation characterized the temperate forest biome before Homo sapiens
Manuscript ID: ady4783 | Primary Author: Nazim Mohammedi [Show more](#)

estimate author charges.

Estimated Charges

Completed
Open Access: Base Charge
Creative Commons License Options: CC BY

Estimated Discounts (optional)

Completed
Your Institution: Universita degli Studi di Napoli Federico II

3 Estimated Charges Summary

Charge Type	Price, USD	Discounts, USD	Tax/VAT*, USD	Total Due, USD
> Open Access charge	5,450.00	654.00	0.00	4,796.00
TOTAL	5,450.00	654.00	0.00	4,796.00

*Tax/VAT will be calculated when you return to pay your charges.

Total Due: 4,796.00 USD

No further action is required. When your article is accepted, you will receive further instructions for paying your fees.

Estimated Total Due: **4,796.00 USD***
Estimated Original Total Due: 5,450.00 USD
Estimated Total Discount: -654.00 USD
Tax: Pending*
*Tax/VAT will be calculated when you return to pay your charges.



The process is now complete, and the discount will be applied

Author Affiliations in AAAS's Manuscript Submission System (CTS).

a) Each manuscript record contains a list of authors as well as their affiliations. This is the source of the affiliation information used to apply discounts.

- Note: Depending on the stage of the submission, the view may differ from the screenshots below.

If our system was unable to extract your author list and you have more than 50 authors, download our template [here](#), fill it out, and [upload it](#).

To modify the order of authors listed, click on an author's number. This will allow you to modify that author's location on the author list.

A unique email address is required for each author as it will be their username. Once an email is linked to an author name in our system, it can only be updated by the account owner or staff. Please contact submit_help@aaas.org for assistance.

No	First/Given name	Last/Family name	Email Address	Institutions	First Author(s)	Corresponding Author	Contributed Equally	Action
1.					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

A unique email address is required for each author prior to saving this author list.

[Add Author](#)

b) To add an institution, click the edit icon next to the author's name.

If our system was unable to extract your author list and you have more than 50 authors, download our template [here](#), fill it out, and [upload it](#).

To modify the order of authors listed, click on an author's number. This will allow you to modify that author's location on the author list.

A unique email address is required for each author as it will be their username. Once an email is linked to an author name in our system, it can only be updated by the account owner or staff. Please contact submit_help@aaas.org for assistance.

No	First/Given name	Last/Family name	Email Address	Institutions	First Author(s)	Corresponding Author	Contributed Equally	Action
1.					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

A unique email address is required for each author prior to saving this author list.

[Add Author](#)

c) In the pop-up window that appears, click on the “Select Additional Institution” and then “If you do not see your institution listed, please click here to add a new author institution for this article.”

Update Author

First/Given Name:	<input type="text"/>	<input type="checkbox"/> First Author(s)
Last/Family Name:	<input type="text"/>	<input type="checkbox"/> Corresponding Author
Email:	<input type="text"/>	<input type="checkbox"/> Contributed Equally

Below is a list of institutions associated with this author. You can add missing institutions by clicking on the Select Additional Institution button.

Author Institutions:

There are currently no author institutions.

[Select Additional Institution](#)

Link Author Institution

Below is a list of institutions associated with this manuscript. Click on the checkbox to add additional institutional affiliations for this author.

If you do not see your institution listed, please click here to add a new author institution for this article.

[Finish](#)

d) Search for your institution in the resulting search box, select the correct institution from the search results, and click the “Select” button.

- Note: Affiliation discounts are based on Ringgold ID so make sure that the Ringgold ID result has been selected.
- Note: It is possible to successfully search for the organization by its name in different languages and by acronym.

Find Institution

Search by ID

Ringgold ID ROR ID

Search by Name

Name *

City

Country

Source

Use the fields on the left to search for your institution. Our system will suggest entries if it finds institutions that match what is listed in your manuscript files. The Science journals use **Ringgold** and **ROR** to identify institutions. Note: the system's naming convention may vary from what is in your manuscript file.

Select each correct institution from the lists below. If your institution appears in both Ringgold and ROR lists, please select both search results.

Ringgold

(9307)	Universita degli Studi di Napoli Federico II Naples, Campania, Italy, 80138
(60240)	Universita degli Studi di Napoli Federico II Dipartimento di Farmacia Naples, Campania, Italy, 80131
(653378)	Universita degli Studi di Napoli Federico II sezione di Pediatria Naples, Campania, Italy, 80131
(111205)	Universita degli Studi di Napoli Federico II Dipartimento di Biologia Naples, Campania, Italy, 80126
(111202)	

